

AIACE SELF MANAGEMENT DATA SYSTEM

Launched on 18th March 2019

IMPORTANT TIPS FOR AIACE **ADMIN** MEMBERS:

REGISTRATION AS ADMIN MEMBER:

Open <http://www.sofexindia.com/aiace/>

- ❖ Click on [Admin Login](#)
 - Click on Not Registered yet? [Register Here](#)
 - Enter AIACE Member no. (authorized members only)
 - Enter password of your choice, no binding
 - Click [Register](#)
 - Congratulations! Message will appear
 - ◆ Click [Login](#) there to come back to Admin Login Screen

Now, Login with the **Admin credentials** created as mentioned above.

In addition to the facilities of a general member **Admin** has access to the following:

- Add a member with unique Member ID/ Member number as is the present trend.
- View and Edit any field of any member
- Can view/ Edit the entire database displayed in one screen.
- Can **Block** a member.

PRECAUTION:

Please remember **Admin password** set by. In case of 'forgot password' you will have to contact at the number given hereunder.

Rest is a matter of browsing. In case of any problem, please contact the developer (7004723289 whatsapp). Suggestions are always accepted with gratitude.